**Application form video production**

***Send this completed application form to*** [***secgen@ciuti.org***](mailto:secgen@ciuti.org).

**This application form should be used to apply for funding to produce videos aimed primarily or exclusively at translation and/or interpreting trainers (not students). The main purpose of the video projects is to showcase and explain a pedagogical or didactic practice.**

**Applicant data**

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| **Main Applicant (full name)** |  |
| **Affiliation** |  |
| **Other applicants and their affiliations** |  |
| **Bank account details**   * **Account number** * **Account holder name** * **BIC** * **Bank name** |  |

**Project description**

Elaborate the **topic** of the video or video series and indicate their approximate **length** (please mind that if the topic cannot be discussed in a ten-minute video, it is advisable to spread it over more than one video).

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Explain the **pedagogical approach** that you will adopt, why it is original and why you are the ideal candidate to produce the video (or video series).

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**Budget**

Give an overview of the entire budget and specify CIUTI’s contribution to it. Please attach a quote if you seek support of a professional production team (PPT). If the PPT quote is in a language different from English or French, a translation in one of these two languages must be produced.

CIUTI’s contribution will be limited to a maximum of € 2000.

**Notice: The PPT invoice needs to be issued to CIUTI directly**

**Conditions**

Applicants agree to the following conditions for video projects co-funded by CIUTI

1. Applicants must be affiliated to a CIUTI member institution.
2. The CIUTI Conseil is the sole decision-making body in the application process. No decision can be subject to any form of appeal.
3. If CIUTI funding has been granted, the video(s) should be produced as outlined in the application. The CIUTI Secretary-General should be notified immediately of any intended changes to this outline during the production process.
4. Any awarded funding will only be paid out in an institutional bank account held by a member institution.
5. CIUTI’s logo is included in the video(s) and the funding aid of CIUTI is explicitly acknowledged.
6. CIUTI is to be provided with a final copy of the video(s) as soon as its production has been finalised.
7. CIUTI is to be granted the right to disseminate the video(s) free of charge through its website.
8. The applicant agrees that no commercial use will be made of the video.